

Date: Monday, 25th November 2019  
Our Ref: MB/SS FOI 4116

Sid Watkins Building  
Lower Lane  
Fazakerley  
Liverpool L9 7BB  
Tel: 01515253611  
Fax: 01515295500  
Direct Line: 01515563037

**Re: Freedom of Information Request FOI 4116**

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 13th November 2019.

Your request was as follows:

1. Please state the number of printing devices currently in use within the organization; including MFDs, single function printers, photocopiers and print room devices?

Here at The Walton Centre Foundation Trust (WCFT) has 138 printing devices currently in use within the organization; including MFDs, single function printers, photocopiers and print room devices.

2. What percentage of your fleet is in colour vs mono?

47% Colour and 53% Mono.

3. In terms of usage, what is your annual page volumes for both mono & colour?

Approx 2,750,000

4. Who are the main manufacturers for the MFDs/photocopiers/printers/Print production devices in use at the Trust?

The main manufacturers for the MFDs/photocopiers/printers/Print production devices in use at the Trust is HP.

5. Who are the main supplier(s) of printer consumables (Toner, spares, etc)?

The Main Supplier of The WCFT printer consumables is CCS Media.

6. Who is your preferred channel partner, if any?

None.

7. What is the approximate spend on printers, photocopying agreements, leases and/or rentals and service charges during the last financial year?

The approximate spend on printers, photocopying agreements, leases and/or rentals and service charges during the last financial year at The WCFT is Approx £1,658.93.

8. What is the length of the MFD and print room device contracts?

The extended hardware warranty contract is for 12 months.

9.  the start and  ates for all the printers/MFDs/Print room devices in your organization?

The extended hardware warranty contract ends 07/06/2020.

10. Which procurement route or framework was used to procure this service and what Framework would the college expect to use next?

The WCFT owns the MFD's on site and is currently not in contract for a Managed Print Service. The WCFT aims to work with collaborations in the area to either go to tender or access appropriate frameworks e.g CCS, HTE -SCC framework.

11. The named person and their role in your organization who is in charge of the procurement for printing and any managed print contracts.

The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email [enquiries@thewaltoncentre.nhs.uk](mailto:enquiries@thewaltoncentre.nhs.uk) asking for your correspondence to be forwarded on.

12. Does the Trust use any Print/Document Management software, what is its name and who supplies it and when does the current contract end?

Yes The WCFT uses Safecom for Print/Document Management software and the contracts ends 15/12/2019.

Please see our response above in blue.

#### Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at [www.opsi.gov.uk](http://www.opsi.gov.uk) where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at [www.opsi.gov.uk/advice/psi-regulations/index.htm](http://www.opsi.gov.uk/advice/psi-regulations/index.htm)

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

**Please remember to quote the reference number, FOI 4116 in any future communications.**

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

*Mike Burns*

**Mr. Mike Burns, Executive Lead for Freedom of Information**